

Kirkbymoorside Bowling Club

Health and Safety Policy Statement

Reviewed & revised January 2026

1. Introduction

Kirkbymoorside Bowling Club (the Club) is a small amateur membership organisation which is registered as a Community Amateur Sports Club (CASC) and is affiliated to the sports governing body, Bowls England. The club is run entirely by volunteers and has no employees.

Health and safety law does not generally apply to volunteers running a club. However, the club has a playing surface [bowling green] and clubhouse and therefore, the club has a duty to see that the premises, access to them and plant (eg maintenance machinery) and substances provided are safe for the persons using them, so far as is reasonably practicable.

2. Organisation and responsibilities

The responsibility for ensuring that the club is compliant with health and safety duties is the responsibility of the Club committee, including the following general duties:

- Provide and maintain a safe clubhouse and playing surface, safe equipment and a safe environment for its members and guests.
- Ensure hazards are identified and reported to the club committee.
- Provide information, instruction and training, as is necessary to ensure a safe and healthy environment.
- Promote awareness of health and safety and encourage best practice to all members.
- Ensure the club takes appropriate and timely protective and preventative measures.
- Ensure there is access to competent advice.
- Ensure this Statement [policy] is reviewed and monitored annually as an agenda point at the clubs annual general meeting.

Volunteers at the club are anticipated to and encouraged to draw the committee's attention to hazards and risks, but in addition, the club will appoint a committee member to draw the committee's attention to hazards, where risk assessment, including mitigation action may be appropriate.

3. The risks

A pre-season risk assessment to identify and eliminate/mitigate any risks will take place in April of each year before the new bowling season commences.

The following categories, in the club's voluntary activities, form part of the annual risk assessment:

- Fire
- Access and egress, including trips/slips/falls
- Electricity
- Chemicals
- Legionella
- Maintenance machinery and equipment

- Food safety
- First aid
- Vulnerable people

4. General measures to mitigate risks

- Fire

Fire control equipment (eg extinguishers) is to be provided and inspected annually.

- Electricity

Portable electrical equipment is to be inspected annually.

- Chemicals

Chemicals (eg fertilizers/herbicides) should be stored under lock and key.

- Legionella

Water storage and distribution for bowling green irrigation is to be inspected annually.

- Machinery & lone working

Powered equipment is maintained and regularly serviced. Equipment is to be operated by persons who have had suitable and sufficient training and instruction. Operators should notify a contact person if they are undertaking lone working involving equipment/machinery.

- Food safety

Kitchen facilities are maintained to a high standard and members are aware of food hygiene requirements.

- First aid

A first aid box is provided and regularly checked. A defibrillator is positioned by the main gate and contact details are clearly marked.

- Vulnerable members

The club has a safeguarding officer. The officer's contact details are clearly displayed.

5. Record keeping

- Equipment manuals and instructions are kept.
- An accident/incident reporting book is available and used.

6. Consultation and review

A copy of this health and safety statement is displayed on the clubs notice board. Members are asked to familiarise themselves with it and to bring to the attention of the committee any health and safety concerns they may have. This process is ongoing, and *health and safety* forms part of tclub committee meetings, including the annual general meeting.